

AGENDA

Jefferson County Human Services Board
Jefferson County Workforce Development Center
874 Collins Road, Room 103, Jefferson, WI 53549
May 12, 2014 at 8:30 a.m.

Committee Members:

Jim Mode, *Chair*
Dick Jones, *Secretary*
Russell Kutz
Augie Tietz

John McKenzie
Julie Merritt
Jim Schultz

1. Call to Order
2. Roll Call/Establishment of Quorum
3. Certification of Compliance with the Open Meetings Law
4. Election of Officers: Chair, Vice Chair, Secretary
5. Review of the May 12, 2014 Agenda
6. Citizen Comments
7. Approval of April 8, 2014 Board Minutes
8. Communications
 - a) Proclamation for Economic Support Specialists & Case Managers Week
9. Review of March, 2014 Financial Statement
10. Review and Approve April, 2014 Vouchers
11. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging and Disability Resource Center
12. Update on New Professional Contracts
13. Approve and discuss CCS intercounty governmental agreement
14. Review 2013 Annual Report
15. Update on the Spring WCHSA Conference
16. Updates from Wisconsin County Human Services Association
17. Discuss June's Public hearing and set next meeting date and potential agenda items (June 10 at 4:00 p.m.)
18. Adjourn

The Board may discuss and/or take action on any item specifically listed on the Agenda

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

STATE of WISCONSIN



OFFICE of the GOVERNOR

Proclamation

WHEREAS; the people of Wisconsin recognize the hard work performed by Wisconsin's specialists in the Economic Support/Income Maintenance agencies, and their excellence in administering the difficult, complex, and ever-changing public assistance programs; and

WHEREAS; these specialists determine eligibility and consistently deliver timely and accurate benefits and payments based on various entitlement and non-entitlement programs in a sensitive, professional, and expeditious manner; and

WHEREAS; Economic Support Specialists (ESS) and Case Managers (CM) play a major role in promoting self-sufficiency and providing a safety net for elderly and disabled citizens, while working to reduce the effects of poverty in their respective communities; and

WHEREAS; ESS and CM work diligently to maintain high-quality customer service while caseloads are steadily increasing; and

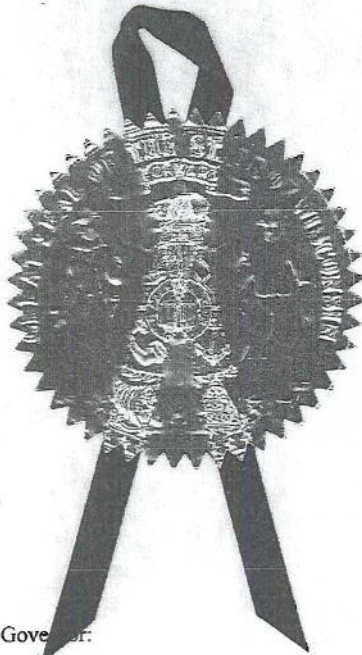
WHEREAS; ESS and CM voluntarily give of their time to serve on various committees and work groups, such as the Income Maintenance Advisory Committee, the Wisconsin Social Services Association, and the Association of National Eligibility Workers – Wisconsin, and work to promote effective communication among the state and local agencies; and

WHEREAS; ESS and CM are responsible for implementing many policy and systems changes, successfully adapting in an environment of constant change;

NOW, THEREFORE, I, Scott Walker, Governor of the State of Wisconsin,
do hereby proclaim the week of April 28, 2014, as

ECONOMIC SUPPORT SPECIALISTS & CASE MANAGERS WEEK

throughout the State of Wisconsin and I commend this observance to all of our citizens.



IN TESTIMONY WHEREOF, I have
hereunto set my hand and caused the Great
Seal of the State of Wisconsin to be affixed.
Done at the Capitol in the City of Madison
this 21st day of April 2014.

A stylized signature of Scott Walker in black ink.
SCOTT WALKER
GOVERNOR

By the Governor:

A stylized signature of Douglas La Follette in black ink.
DOUGLAS LA FOLLETTE
Secretary of State

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
April 8, 2014

Board Members Present: Jim Mode, Richard Jones, Augie Tietz, Julie Merritt and Jim Schultz

Absent: Pam Rogers and John McKenzie

Others Present: Human Services Director Kathi Cauley; Administrative Services Manager Joan Daniel; Child & Family Manager Brent Ruehlow; Economic Support Manager Jill Johnson; Office Manager Donna Hollinger; County Administrator Ben Wehmeier, County Board Chairman John Molinaro, President and CEO of Opportunities, Inc. Barb LeDuc, and Director of Agency Relations of Opportunities, Inc., Robin Kennedy.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Rogers & McKenzie absent/Quorum established

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE MARCH 11, 2014 AGENDA

No Changes

5. CITIZEN COMMENT

Opportunities, Inc. President and CEO Barb LeDuc, and Director of Agency Relations Robin Kennedy spoke to the board about the history of the company, challenges they face, and what they are doing now for providing services to people with disabilities. They also spoke about what they are doing on a local, state and national level.

6. APPROVAL OF THE MARCH 11, 2014 BOARD MINUTES

Mr. Jones made a motion to approve the March 11, 2014 board minutes.

Mr. Schultz seconded.

Motion passed unanimously.

7. COMMUNICATIONS

Ms. Cauley reminded everyone to attend the employee appreciation luncheon being held tomorrow, and to submit registration information for the WCHSA Spring conference.

8. REVIEW OF JANUARY, 2014 FINANCIAL STATEMENT

Ms. Daniel reviewed the January 2014 financial statements (attached) and said that there is a projected positive year-end fund balance of \$296,165. Ms. Daniel also presented the summary sheet and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division. She also presented reports showing Alternate Care and Commitment costs (attached).

9. REVIEW AND APPROVE FEBRUARY, 2014 FINANCIAL VOUCHERS

Ms. Daniel reviewed the summary sheet of vouchers totaling \$444,526.16 (attached).

Mr. Schultz made a motion to approve the February 2014 vouchers totaling \$444,526.16.

Mr. Jones seconded.

Mr. Tietz abstained.

Motion passed unanimously.

10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- This is Child Abuse Prevention month and our teams are doing many things for public awareness.
- Several months ago we piloted an electronic referral process with law enforcement and its success has led to County wide implementation which has led to timelier referrals from law enforcement.
- No new children were placed into care this month and nine children found permanency, so within the CPS team, we are down to 84 children in alternate care.
- We received a grant for the Post-Reunification Services Program to help kids go home and stay home. We have two children who meet the criteria under this grant so this will offset our costs at \$1100 per month each for 12 months.
- We had another Juvenile Roundtable with Judge Wambach, District Attorneys, Public Defenders and Guardian Ad Litem. We discussed our 6-month agency reviews and it was agreed to move them into court instead of holding them at Human Services. This will speed up the process.
- We have two openings and have been interviewing candidates.

Behavioral Health:

Ms. Cauley reported on the following items:

- Act 158 went into effect last week that requires finding a probable cause for an emergency detention within 72 hours after the individual is taken into custody, as compared to having 72 hours after arriving at the facility. Since our workers are the ones making the emergency detentions, our Assistant Corp Counsel and the Crisis Supervisor will meet with law enforcement to discuss this new process.
- Comprehensive Community Services was budgeted to be fully funded as of July 1; however, one person on the Joint Finance committee rejected it, so there will be a hearing in May. The majority of the committee has to vote to release those funds.

- As discussed in March, DHS issued the new performance contract for the crisis grant and this year they would like us to focus on serving youth with crisis needs who have mental health or severe emotional issues. We will join with other counties and are looking at what Sauk County is doing now. Our goal is to have a youth crisis stabilization facility that will be a better alternative than going to Winnebago Mental Health Institute.
- We are having our Heroin Education Summit on May 1st. Some of the speakers will be District Attorney Susan Happ; Drug Task Force, Sergeant Margo Gray; Advanced Pain Management, Dr. Douglas Keene, and several others.
- We are working on the 2015 budget and if there is enough funding, we will be asking for a new position for a children's therapist for the mental health outpatient clinic. All children are eligible for Medicaid up to 300% of the federal poverty level, so we feel that this would come with some revenue and may save money. Jefferson County has a shortage for children's therapists.

Administration:

Ms. Daniel reported on the following items:

- We received notification that the state will need more detail for our Wisconsin Medicaid Cost Reporting (WIMCR). Currently we use global software to pull information. They will be requiring us to report more detail therefore this will create extra work. Ms. Cauley added that WCHSA has this issue as part of their behavioral health platform, asking the state to consolidate all costs and data reports. CMS at the federal level wants one report, but the state wants multiple reports.
- We submitted our children's waiver information and the state made an administrative change to our Community Options Program. The state is not allowing us to allocate administrative costs between CLTS/COP/Family support that will affect our reimbursement for COP. We will need to raise our expenditures to COP in order to capture all of the revenue.
- We are working on the annual report.
- The Civil Rights Compliance Plan is done.
- All 2013 reports have been submitted into the state.
- We are preparing for auditors.

Economic Support:

Ms. Johnson reported on the following items:

- Because Health Care Reform applications were due on March 31, the Call Center took 12,570 calls, which was over 2,000 more than February.
- We finished processing the 700 applications that were due by March 31. Many had incorrect data so we had to do outreach to about 100 people.
- Our Certified Application Counselor saw 276 individuals since December 1. She transferred to a different position on our team however, so we will be recruiting to fill that position.
- We met with the Division of Administration regarding a review of our Energy Services contract and it went well.
- The State will be here on April 22 – 24 to do a food stamp management evaluation review as mentioned last month. We will be the host consortium site this year. They will do an entrance interview and will then be focused on four areas including program access,

recipient integrity, FSET referral, and case & procedural errors. They will interview staff and watch an intake process.

- I am on the Jefferson County Transition Network Committee that is similar to our Independent Living Skills program at Human Services that helps students who are in special education and who have barriers. It helps them transition from high school into adult living. On March 31, schools brought kids that were going to be graduating to the Madison College where representatives from area schools gave presentations on things like independent living skills, budgeting, going to college, and social media. The students were very involved and we plan to do it again next year.

ADRC:

Ms. Cauley reported for Ms. Torum on the following items

- The two new part-time drivers are working out very well.
- We received an additional \$30,000 to relocate individuals from ICFMRs into the community.

11. UPDATE ON NEW PROFESSIONAL CONTRACTS

Ms. Cauley reported that we have five new contracts listed on the 2014 Provider Contracts sheet (attached).

Mr. Jones made a motion to approve the new professional contracts.

Mr. Tietz seconded.

Motion passed unanimously.

12. MOTION AND RESOLUTION FOR THE COUNTY BOARD TO DESIGNATE US TO OPERATE THE CST INITIATIVE

Ms. Cauley reported that DHS is allocating \$62,123 more funds to county Coordinated Service Teams; however, they are requiring county boards to designate the Department to operate this initiative.

Mr. Jones made a motion to send a resolution to the county board to designate Jefferson Human Services Department to operate the CST initiative.

Mr. Schultz seconded.

Motion passed unanimously.

13. REVIEW AND APPROVE CREATION OF A FULL-TIME COMMUNITY RESOURCE COORDINATOR – CST

Ms. Cauley reported that we are requesting to create a full-time position for the initiative addressed in #12. (attached) This position has a total possible cost of \$81,674, however in addition to the funding from DHS, it would also be funded with Waiver, Safe & Stable family, and Case Management funding, requiring no additional tax-levy. This has already been approved by the Human Resources Committee.

Mr. Tietz made a motion to forward a resolution to the county board to create a full-time Community Resource Coordinator for CST.

Mr. Jones seconded.

Motion passed unanimously.

14. REVIEW AND APPROVE PART TIME TO FULL TIME DEMENTIA CARE SPECIALIST POSITION

Ms. Cauley reported that DHS is expanding the ADRC Dementia Care Specialist program (attached) and wants counties to have full-time Dementia Care Specialists. They will provide \$26,000 in additional funding. This has already been approved by the Human Resources Committee.

Mr. Jones made a motion to approve changing the part time dementia care specialist position to a full time position.

Mr. Schultz seconded.

Motion passed unanimously.

15. REVIEW AND APPROVE NEW FULL TIME CHILDREN'S WAIVER POSITION

Ms. Cauley reported that the DHS is providing long term and short term funding for the Children's Long Term Support Waiver contract to assist in reducing the number of children waiting for services and improving community connections and supports for children already receiving services. (attached) We have 104 children who are on the waiting list and who have already been found eligible. We will need to create a new position to handle this workload.

Mr. Schultz made a motion to approve a new full time Personal Assistant Case Manager/Family Coordinator position.

Mr. Tietz seconded.

Motion passed unanimously.

16. DISCUSS AND APPROVE REMOTE WEBSITE ACCESS

Mr. Wehmeier reported that there is a need for staff to access our website remotely, so he and Ms. Cauley spoke with the IT Department about a long-term solution that would handle future needs. A request for bids was done and the report of four options was presented (attached). These options were also presented to the Infrastructure Committee, which approved Option #4 that will accommodate more users as well as having the capacity to add users later. He added that the county board already approved over \$90,000 from the Human Services budget to be used specifically for this purpose. This will be recommended to the Finance Committee on Thursday.

Mr. Tietz made a motion to approve Option 4 for remote website access.

Mr. Jones seconded.

Motion passed unanimously.

17. UPDATES FROM WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION

Mr. Mode reported on the following items:

- The Futures Committee, as discussed last month, is deliberating whether to hire a part time or full time Executive Director, which would require more money. Our portion to pay for a full time Director would increase from \$300 per year to \$2500. The Director would represent WCHSA at all venues.
- They would like to reduce the Executive Board size from 40 to 17 members, having representation of five members from each region currently designated by the Department of Children and Families, plus a President and Vice President. It would be made up only of directors, leaving out county board supervisors as well as PAC chairpersons. Mr. Mode is in favor of hiring an Executive Director, but not reducing the number of members on the Executive Board. There will be a vote in May.

18. SET DATE AND TIME FOR JUNE BOARD & PUBLIC HEARING MEETING

The June meeting will be on June 10 at 4:00 p.m. and the public hearing will follow at 5:00 p.m.

19. SET NEXT MEETING DATE AND POTENTIAL AGENDA ITEMS

Due to the conflict with the WCHSA Spring Conference, the next meeting will be on Monday, May 12 at 8:30 a.m.

Ms. Cauley thanked Mr. Molinaro for his service and support to the board.

20. ADJOURN

Mr. Tietz made a motion to adjourn the meeting.

Mr. Schultz seconded.

Motion passed unanimously.

Meeting adjourned at 9:50 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Monday, May 12, 2014 at 8:30 a.m.

Workforce Development Center, Room 103

874 Collins Road, Jefferson, WI 53549

Financial Statement Summary

March, 2014

A positive fund balance of \$597,905 is projected for 2014 end of the year.

Summary of variances:

Revenue: Overall Revenues are projected to be unfavorable by \$285,785.

Expenditures: Favorable by \$787,690

Major Classifications impacting the Balance (based on August)

- **Salary over budget by \$390,901:** Positions for CCS are budgeted for the 2nd half of the year. Support staff was budgeted under management and then was cleared out by FTE to the Support & Staff Allocation account. When programing, the decision was made to direct charge through payroll to the various salary/benefit lines for work that is related to programs. This saved us time since we wouldn't have to journal these costs.
- **Fringes over budget by \$24,614:**
- **Children Alternate Care under budget by \$126,601.** Budget was increased for 2014 based on trends for expenditures of \$200,000 per month. Total budget for 2014 is \$2,225,029. Projection for YTD is \$2,094,733 which averages \$174,561 per month. Actual average for January & March is \$126,601.
- **Children's Waiver over budget by \$18,885:** We received a memo from the state after this projection providing \$500,000 in waiting list funds for 2014 with short term and long-term funding. The memo was just issued so this is not reflected in the projection so it will change. There will be no overage in this area. Currently staff are working on taking children off the waiting list.
- **Hospital/Detox over budget by \$88,645 (Net basis):**

	Budget	Actual	Projection
Revenue	475,000	300,903	601,806
Expenditures	1,392,466	185,157	1,930,037
Net	917,466	(115,746)	1,328,231

Insurance Revenue from 2013 Hospital stays is offsetting costs for 2014.

In the projection I increased expenditures for Hospital to provide a conservative estimate.

- **Operating Costs under budget by \$51,851**
- **Other Contracted under budget by \$16,321**

BEHAVIOR HEALTH DIVISION: This is projected to be unfavorable by \$306,484 and is based on prior year trend for hospitalization. This projection will change. Currently for January/March we have a credit balance of \$115,746 due to being reimbursed for insurance payments that Winnebago/Mendota received in 2014 for 2013 inpatient stays. The projection was increased in case of future hospitalizations.

CHILDREN & FAMILY DIVISION: The projection is favorable by \$260,523 which is based on Child Placements for January & March. The projection was increased by \$150,000 for future placements.

ECONOMIC SUPPORT DIVISION: This is projected to be favorable by \$34,115. In 2014, we will receive Food Share Bonus funds and were notified after the 2013 budget was prepared. The state however may not pay us for the carryover for the ACA funds.

AGING & ARC DIVISION: Is projected to be Favorable by \$3,536

ADMINISTRATIVE DIVISION: Is projected to be unfavorable by \$6,753

This is a conservative estimate since we are just at the beginning of 2014.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
For 3 Months Ended March, 2014

SUMMARY

Federal/State Operating Revenues
County Funding for Operations (tax levy & transfer in)
less: Prepaid Expense Transfer
Total Resources Available
Total Adjusted Expenditures
OPERATING SURPLUS (DEFICIT)
Balance Forward from 2013-Balance Sheet Operating Reserve
NET SURPLUS (DEFICIT)

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2014 Budget	Year End Variance
1,063,465	1,741,406	2,804,871	2,418,417	3,011,574	11,763,549	12,049,334	(285,785)
8,302,128	(6,226,596)	2,075,532	2,004,913	2,075,532	8,302,128	8,302,128	0
0	0	0	0	0	0	0	0
9,365,593	(4,485,190)	4,880,403	4,423,330	5,087,106	20,065,677	20,351,462	(285,785)
4,384,555	207,263	4,591,819	4,494,597	5,174,680	19,951,959	20,835,649	883,690
4,981,038	(4,692,454)	288,585	(71,267)	(87,574)	113,718	(484,187)	597,905
484,187		484,187	442,063		484,187	484,187	0
5,465,225	(4,692,454)	772,772	370,796	(87,574)	597,905	(0)	(597,905)

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation
Children's Basic County Allocation
Family Care County Contribution
Children's L/T Support Waivers
Behavioral Health Programs
Community Options Program
Aging & Disability Res Center
Aging/Transportation Programs
Youth Aids
IV-E TPR
Family Support Program
Children & Families
ARRA Birth to Three
I.M. & W-2 Programs
Client Assistance Payments
Early Intervention
Total State & Federal Funding

103,346	390,583	493,929	494,081	493,929	1,975,715	1,975,715	0
0	217,123	217,123	217,123	217,123	868,493	868,493	0
0	0	0	0	0	0	0	0
24,979	16,103	41,082	10,069	106,245	410,499	424,980	(14,481)
48,463	13,724	62,187	63,798	65,141	259,909	260,564	(655)
38,029	(0)	38,029	38,029	38,029	152,115	152,115	0
124,939	69,919	194,858	201,792	223,636	797,409	894,543	(97,134)
56,542	101,968	158,510	148,735	162,883	678,591	651,532	27,059
115,114	72,797	187,911	172,054	186,729	751,642	746,915	4,727
0	15,557	15,557	588	15,041	62,228	60,163	2,065
16,586	(0)	16,586	16,586	16,586	66,343	66,343	0
0	17,301	17,301	19,854	18,814	73,916	75,256	(1,340)
0	0	0	0	0	0	0	0
7,920	222,285	230,205	32,667	376,947	1,499,391	1,507,787	(8,396)
0	74,765	74,765	44,918	62,813	299,058	251,251	47,807
41,391	0	41,391	41,391	41,391	165,564	165,564	0
577,309	1,212,125	1,789,434	1,501,685	2,025,305	8,060,874	8,101,221	(40,347)

COLLECTIONS & OTHER REVENUE

Provided Services
Child Alternate Care
Adult Alternate Care
Children's L/T Support
1915i Program
Donations
Cost Reimbursements

135,036	328,184	463,220	417,074	596,361	2,104,387	2,388,481	(284,094)
23,522	0	23,522	57,319	52,460	94,087	209,839	(115,752)
45,744	0	45,744	17,343	21,856	182,975	87,424	95,551
12,292	74,086	86,378	92,276	111,402	345,510	445,608	(100,098)
3,886	8,402	12,288	10,790	13,750	49,152	55,000	(5,848)
14,162	0	14,162	13,689	19,600	47,872	78,400	(30,528)
26,829	0	26,829	38,641	41,040	107,315	164,159	(56,844)

Other Revenues
Total Collections & Other

TOTAL REVENUES

EXPENDITURES

WAGES

Behavioral Health
 Children's & Families
 Community Support
 Comp Comm Services
 Economic Support
 Aging & Disability Res Center
 Aging/Transportation Programs
 Childrens L/T Support
 Early Intervention
 Management/Overhead
 Lueder Haus
 Safe & Stable Families
 Supported Emplmt

Total Wages

FRINGE BENEFITS

Social Security
 Retirement
 Health Insurance
 Other Fringe Benefits

Total Fringe Benefits

OPERATING COSTS

Staff Training
 Space Costs
 Supplies & Services
 Program Expenses
 Employee Travel
 Staff Psychiatrists & Nurse
 Birth to 3 Program Costs
 Busy Bees Preschool
 ARRA Birth to Three
 Opp. Inc. Payroll Services
 Other Operating Costs
 Year End Allocations
 Capital Outlay

Total Operating Costs

BOARD MEMBERS

Per Diems
 Travel
 Training

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2014 Budget	Year End Variance
224,687	118,609	343,296	269,600	129,801	771,378	519,202	252,176
486,156	529,281	1,015,437	916,732	986,269	3,702,676	3,948,113	(245,437)
1,063,465	1,741,406	2,804,871	2,418,417	3,011,574	11,763,549	12,049,334	(285,785)
295,325	0	295,325	293,314	234,339	1,181,299	937,354	243,945
393,001	0	393,001	282,495	394,355	1,572,004	1,572,805	(801)
172,531	0	172,531	183,048	192,981	690,126	771,925	(81,799)
93,014	0	93,014	85,130	110,618	432,056	442,471	(10,415)
253,169	0	253,169	205,000	260,024	1,012,674	1,040,094	(27,420)
98,517	0	98,517	105,795	106,454	394,068	425,817	(31,749)
97,120	0	97,120	176,463	110,363	388,478	441,452	(52,974)
27,102	0	27,102	26,241	27,683	108,063	110,732	(2,670)
68,712	0	68,712	72,354	71,292	274,848	285,167	(10,319)
190,366	0	190,366	206,340	284,996	761,463	1,139,982	(378,519)
61,350	0	61,350	63,197	67,263	245,400	269,052	(23,652)
51,060	0	51,060	49,433	54,693	204,241	218,770	(14,529)
0	0	0	0	0	0	0	0
1,801,267	0	1,801,267	1,748,809	1,915,059	7,264,720	7,655,621	(390,901)
135,372	0	135,372	130,726	135,492	547,955	575,560	(27,605)
122,865	0	122,865	112,725	132,385	497,459	529,538	(32,079)
596,737	0	596,737	491,540	578,110	2,396,949	2,312,438	84,511
715	0	715	685	10,865	43,248	43,461	(213)
855,689	0	855,689	735,675	856,851	3,485,611	3,460,997	24,614
13,072	0	13,072	7,001	7,894	53,813	32,577	21,236
62,368	0	62,368	59,873	46,794	222,659	187,175	35,484
206,768	0	206,768	208,593	212,628	855,749	855,464	285
17,889	0	17,889	10,955	22,335	68,636	89,340	(20,704)
33,647	0	33,647	39,428	40,073	136,019	160,290	(24,271)
92,300	0	92,300	101,062	108,051	362,183	432,205	(70,022)
62,128	0	62,128	60,964	61,518	248,512	246,072	2,440
504	0	504	157	451	2,018	1,803	215
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
6,882	0	6,882	982	6,585	12,820	26,341	(13,520)
(6,829)	0	(6,829)	2,992	730	(27,315)	2,920	(30,235)
101,844	0	101,844	51,478	106,596	473,625	426,383	47,242
590,573	0	590,573	543,485	613,654	2,408,718	2,460,569	(51,851)
1,320	0	1,320	1,650	1,750	5,280	7,000	(1,720)
0	0	0	5	0	0	0	0
200	0	200	140	188	800	750	50

Aging Committee
Total Board Members

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2014 Budget	Year End Variance
0	0	0	0	0	0	0	0
1,520	0	1,520	1,795	1,938	6,080	7,750	(1,670)

CLIENT ASSISTANCE

W-2 Benefit Payments
Funeral & Burial
Medical Asst. Transportation
Energy Assistance
Kinship & Other Client Assistance
Total Client Assistance

0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
54,358	0	54,358	26,205	42,661	217,431	170,644	46,787
21,561	0	21,561	23,214	20,191	86,245	80,762	5,483
75,919	0	75,919	49,418	62,852	303,676	251,406	52,270

MEDICAL ASSISTANCE WAIVERS

Childrens LTS
Total Medical Assistance Waivers

118,447	300	118,747	103,079	184,577	859,191	840,306	18,885
118,447	300	118,747	103,079	184,577	859,191	840,306	18,885

COMMUNITY CARE

Supportive Home Care
Guardianship Services
People Ag. Domestic Abuse
Family Support
Transportation Services
Opp. Inc. Delinquency Programs
Opp. Inc. Independent Living
Other Community Care
Elderly Nutrition - Congregate
Elderly Nutrition - Home Delivered
Elderly Nutrition - Other Costs
Total Community Care

13,547	0	13,547	15,013	20,775	63,062	83,100	(20,038)
4,960	0	4,960	18,749	6,000	18,400	23,999	(5,599)
15,000	0	15,000	12,500	15,000	60,000	60,000	0
770	0	770	510	1,500	3,078	6,000	(2,922)
10,401	0	10,401	12,544	12,374	41,605	49,497	(7,892)
28,599	0	28,599	19,066	28,599	114,396	114,396	0
0	0	0	0	0	0	0	0
40,344	0	40,344	9,909	36,927	213,844	147,707	66,137
14,774	0	14,774	12,395	11,387	56,030	45,548	10,482
20,629	0	20,629	17,489	18,196	78,188	72,782	5,406
1,490	0	1,490	3,623	6,190	5,962	24,760	(18,798)
150,514	0	150,514	121,798	156,947	654,564	627,789	26,775

CHILD ALTERNATE CARE

Foster Care & Treatment Foster
Intensive Comm Prog
Group Home & Placing Agency
L.S.S. Child Welfare
Child Caring Institutions
Detention Centers
Correctional Facilities
Shelter & Other Care
Total Child Alternate Care

130,899	0	130,899	92,001	90,000	523,598	360,000	163,598
0	0	0	0	0	0	0	0
244,813	0	244,813	404,170	382,052	1,429,254	1,528,208	(98,954)
0	0	0	0	0	0	0	0
2,200	0	2,200	30,636	47,684	131,822	190,735	(58,913)
1,715	0	1,715	6,930	23,442	6,860	93,768	(86,908)
0	0	0	0	11,330	0	45,318	(45,318)
175	0	175	203	1,750	3,200	7,000	(3,800)
379,803	0	379,803	533,940	556,257	2,094,733	2,225,029	(130,296)

HOSPITALS

Detoxification Services
Mental Health Institutes
Other Inpatient Care
Total Hospitals

1,740	0	1,740	6,784	11,000	6,960	44,000	(37,040)
132,728	50,689	183,417	282,543	337,117	1,033,668	1,348,466	(314,798)
0	0	0	0	0	0	0	0
134,468	50,689	185,157	289,327	348,117	1,040,628	1,392,466	(351,838)

OTHER CONTRACTED
Adult Alternate Care (Non-MAW)
Family Care County Contribution
AODA Halfway Houses
1915i Program
IV-E TPR
Emergency Mental Health
Work/Day Programs
Ancillary Medical Costs
Miscellaneous Services
Prior Year Costs
Clearview Commission
Total Other Contracted

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2014 Budget	Year End Variance
109,267	0	109,267	79,549	84,060	437,069	336,241	100,828
0	156,274	156,274	156,274	156,274	625,097	625,097	0
0	0	0	0	0	0	0	0
28,043	0	28,043	34,451	38,541	112,174	154,162	(41,988)
43,214	0	43,214	22,188	37,500	172,856	150,000	22,856
1,400	0	1,400	14,128	3,900	15,600	15,600	0
0	0	0	0	0	0	0	0
54,968	0	54,968	50,645	61,550	219,872	246,200	(26,328)
39,463	0	39,463	10,036	72,604	251,370	290,416	(39,046)
0	0	0	0	0	0	0	0
0	0	0	0	24,000	0	96,000	(96,000)
276,355	156,274	432,630	367,271	478,429	1,834,037	1,913,716	(79,679)
4,384,555	207,263	4,591,819	4,494,597	5,174,680	19,951,959	20,835,649	(883,690)

TOTAL EXPENDITURES

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Revenue & Expenditures March, 2014

Summary Sheet

() Unfavorable

Program		Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Behavior Health								
5000	BASIC ALLOCATION	3,371,320	4,032,282	660,962	3,381,038	4,199,823	818,785	157,823
5003	LUEDER HAUS	127,571	440,959	313,389	142,000	497,188	355,188	41,799
5007	EMERGENCY MENTAL HEALTH	40,080	568,572	528,491	61,252	536,485	475,233	(53,258)
5011	MENTAL HEALTH BLOCK	26,128	40,782	14,654	26,128	27,267	1,139	(13,515)
5025	COMMUNITY SUPPORT PROGRAM	588,402	1,357,817	769,414	671,036	1,445,143	774,107	4,693
5027	COMP COMM SERVICE	575,000	777,109	202,109	575,000	918,989	343,989	141,880
5031	AODA BLOCK GRANT	109,299	120,842	11,543	109,299	109,299	0	(11,543)
5043	CERTIFIED MENTAL HEALTH	40,236		(40,236)	38,784		(38,784)	1,452
5044	EMERGENCY MENTAL HEALTH	15,600	15,600	0	15,600	15,600	0	0
5049	MAPT Funds	0	0	0	3,201	6,402	3,201	3,201
5063	1915i PROGRAM	49,152	114,362	65,210	55,000	154,162	99,162	33,952
Total	Behavior Health	4,942,788	7,468,324	2,525,536	5,078,338	7,910,358	2,832,020	306,484

Children & Families

5001	CHILDREN'S BASIC ALLOCATION	1,155,087	3,306,320	2,151,233	1,069,948	3,215,832	2,145,884	(5,349)
5002	KINSHIP CARE	81,628	84,451	2,823	80,607	80,607	0	(2,823)
5005	YOUTH AIDS	722,037	1,293,746	571,709	704,017	1,408,485	704,468	132,759
5006	YOUTH AIDS STATE CHARGES	0	0	0	45,318	45,318	0	0
5008	YOUTH INDEPENDENT LIVING	24,054	86,360	62,306	24,054	88,362	64,308	2,002
5009	YA EARLY & INTENSIVE INT	73,890	122,185	48,296	75,600	165,070	89,470	41,174
5010	COMM OPTIONS PROG	152,115	236	(151,879)	152,115	0	(152,115)	(236)
5018	FAMILY SUPPORT	66,343	3,078	(63,265)	66,343	6,000	(60,343)	2,922
5020	DOMESTIC ABUSE		60,000	60,000		60,000	60,000	0
5021	SAFE & STABLE FAMILIES	100,466	367,654	267,189	100,586	413,494	312,908	45,719
5036	SACWIS	0	115	115	0	0	0	(115)
5040	CHILDRENS LTS WAIV-DD	509,849	686,700	176,851	533,396	703,525	170,129	(6,722)
5041	CHILDRENS LTS WAIV-MH	243,173	367,705	124,532	334,692	401,184	66,492	(58,040)
5042	CHILDRENS LTS WAIV-PD	2,987	3,669	682	2,500	2,500	0	(682)
5068	FOSTER PARENT TRAINING	2,000	3,200	1,200	2,000	8,348	6,348	5,148
5070	IV-E TPR	62,228	173,141	110,912	60,163	158,324	98,161	(12,751)
5080	YOUTH DELINQUENCY INTAKE	0	604,096	604,096	0	752,354	752,354	148,258
5175	EARLY INTERVENTION	202,430	718,068	515,638	205,564	711,069	505,505	(10,133)
5188	BUSY BEES PRESCHOOL	7,696	42,180	34,484	6,500	48,829	42,329	7,845
5189	INCREDIBLE YEARS	0	42,952	42,952	0	14,500	14,500	(28,452)
	Balance Sheet Non Lapsing Funds	71,341		(71,341)	71,341		(71,341)	0

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Revenue & Expenditures March, 2014

Summary Sheet

() Unfavorable

Program		Annual Projection		Tax Levy	Budget		Tax Levy	Variance
		Revenue	Expenditure		Revenue	Expenditure		
Total	Children & Families	3,477,322	7,965,856	(4,488,533)	3,534,744	8,283,801	4,749,057	260,523
Economic Support Division								
5050	NURSING HOME M.A. ADMIN.	0	0	0	0	0	0	0
5051	INCOME MAINTENANCE	1,372,417	1,990,154	617,737	1,377,623	1,855,795	478,172	(139,565)
5053	CHILD DAY CARE ADMIN	137,916	97	(137,819)	138,396	155,488	17,092	154,911
5055	W-2 PROGRAM	0	0	0	0	0	0	0
5057	ENERGY PROGRAM	217,431	217,431	0	170,644	170,644	0	0
5071	CHILDREN FIRST	0	0	0	3,200	0	(3,200)	(3,200)
5073	FSET	19,329	0	(19,329)	18,200	0	(18,200)	1,129
5074	W-2 DAYCARE	800	0	(800)	0	0	0	800
5100	CLIENT ASSISTANCE	13,800	0	(13,800)	0	0	0	13,800
5105	KINSHIP ASSESSMENTS	6,848	1,327	(5,521)	6,848	7,568	720	6,241
5110	Non-W2 Emergency Assistance	0	0	0	0	0	0	0
Total	Economic Support Division	1,768,541	2,209,010	440,469	1,714,911	2,189,495	474,584	34,115
Aging Division & ADRC								
5012	ALZHEIMERS FAM SUPP	19,009	2,310	(16,699)	18,988	18,988	0	16,699
5048	AGING/DISABIL RESOURCE	793,829	740,923	(52,906)	894,543	761,646	(132,897)	(79,991)
5075	GUARDIANSHIP PROGRAM	0	18,400	18,400	0	23,999	23,999	5,599
5076	STATE BENEFIT SERVICES	62,488	118,974	56,486	48,232	126,664	78,432	21,946
5077	ADULT PROTECTIVE SERVICES	56,827	91,811	34,984	56,827	91,997	35,170	186
5078	NSIP	20,455	21,028	573	20,455	21,028	573	0
5151	TRANSPORTATION	203,999	209,085	5,086	206,164	245,633	39,469	34,383
5152	IN-HOME SERVICE III-D	4,283	521	(3,762)	4,283	5,494	1,211	4,973
5154	SITE MEALS	159,046	130,508	(28,538)	152,073	160,304	8,231	36,769
5155	DELIVERED MEALS	103,314	138,170	34,856	126,710	147,086	20,376	(14,480)
5157	SCSP	7,986	8,874	888	7,986	8,874	888	0
5158	ELDER ABUSE	25,025	102,050	77,025	25,025	74,642	49,617	(27,408)
5159	III-B SUPPORTIVE SERVICE	68,533	80,276	11,743	64,973	78,160	13,187	1,444
5163	TITLE III-E	31,559	49,271	17,712	27,463	48,591	21,128	3,416
	Balance Sheet Non Lapsing Funds	12,272		(12,272)	12,272		(12,272)	0
Total	Aging & ADRC Center	1,568,626	1,712,202	143,576	1,665,994	1,813,106	147,112	3,536

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Revenue & Expenditures March, 2014

Summary Sheet

() Unfavorable

Program	Annual Projection		Tax Levy	Budget			Variance	
	Revenue	Expenditure		Revenue	Expenditure	Tax Levy		
Administrative Services Division								
5187 UNFUNDED SERVICES	944	51,365	50,422	0	49,726	49,726	(696)	
5190 Management		900	900		1,437,850	1,437,850	1,436,950	
5190 Management Cleared		0	0		(1,437,851)	(1,437,851)	(1,437,851)	
5195 Vehicle Escrow Account	31	35,644	35,613	50	30,644	30,594	(5,020)	
5200 Overhead & Tax Levy	8,391,038	47,305	(8,343,733)	8,441,038	144,410	(8,296,628)	47,105	
5200 Overhead Cleared		0	0		0	0	0	
5210 CAPITAL OUTLAY		461,353	461,353		414,111	414,111	(47,242)	
Balance Sheet Non Lapsing Funds	400,574		(400,574)	400,574		(400,574)	0	
Total	Administrative Services Division	8,792,587	596,567	(8,196,019)	8,841,662	638,890	(8,202,772)	(6,753)
GRAND Total								
		20,549,864	19,951,959	(9,574,972)	20,835,649	20,835,649	0	597,905
Net Balance				597,905				

Note: Variance includes Non-Lapsing from Balance Sheet

**Commitments/Inpatient
Jefferson County - HSD
2014 February/March**

Hospital	Clients	Comments	Billed	Status	Outstanding
Fond du Lac Co. Health Care Center	1	Insurance will not pay because clients are not within the age group for payment. See note below.	\$3,600.00	January	
All Saints Medical Center Mendota Health Institute	6	Only count clients we paid for.	-\$94,037.11	March	
Rogers Memorial Hospital					
Stoughton Hospital Geriatric Psych Program					
St. Agnes, Fond du Lac	1		\$5,232.00	February	
St. Marys Hospital, Madison	1		\$15,001.00	March	
Trempealeau Co. Health Care Center					
UW Hospital, Madison					
WATERTOWN REGIONAL MEDICAL CEN					
Winnebago Mental Health Institute	13	Only count clients we paid for.	\$56,499.80	March	
	<u>22</u>		<u>-\$13,704.31</u>		

Count is based on Unduplicated Clients.

Note: Winnebago and Mendota bills Jefferson County HSD Monthly and if they collect from insurance reimburses us after the fact.

Winnebago, Mendota, and Fund du Lac Co. are IMD facility so between ages 22-64 Insurance won't pay.

Presumptive MA is looked at if client has no insurance to see if the client qualifies.

[illegible]

**REQUEST FOR APPROVAL
COMPREHENSIVE COMMUNITY SERVICES (CCS) REGIONAL SERVICE MODEL**

This form is intended to be used by counties and tribes to complete the first step: to obtain approval of the CCS Regional Service Model from the Department of Health Services-Division of Mental Health and Substance Abuse Services (DHS-DMHSAS). Please view the accompanying [Info/Action Memo](#) for more information.

NOTE: Counties and Tribes interested in providing CCS and accessing the state payment of the non-federal share of CCS Medicaid costs must complete these three steps:

1. Obtain approval of the CCS Regional Service Model from DHS-DMHSAS by completing this form,
2. Obtain CCS certification from the Division of Quality Assurance (DQA), and
3. Enroll in the Medicaid program and obtain approval from the Division of Health Care Access and Accountability (DHCAA) to bill the Medicaid program for CCS services.

List Counties/Tribes part of this CCS Regional Service Model Jefferson, Rock, Walworth	Indicate Effective Date (start date) for each County/Tribe 7/1/2014
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Name of Consortium (Required)
JRW Tri County Regional CCS

Indicate by checking a box below the CCS Regional Service Model by which the CCS program proposes to operate. For more information, see publication [P-00602 CCS Regional Service Models Document](#).

For counties/tribes selecting *Tribal Nations: Options* from the publication [P-00602 CCS Regional Service Models Document](#), select which regional service model would be used.

- | | |
|---|--|
| <input type="checkbox"/> Population Based | <input type="checkbox"/> Multi-County Services Model |
| <input checked="" type="checkbox"/> Shared Services | <input type="checkbox"/> 51.42 Model |

Complete the Following Questions by Providing a Narrative Response

1. CCS Governance:

- Please attach a fully executed legal agreement (signed by all business partners) for the regional operation of CCS; this may take the form of an intergovernmental agreement (ss 66.0301), a contract or memorandum of understanding.
- Administration of CCS; Who is the CCS Administrator, CCS Service Director, Mental Health and Substance Abuse Professionals? Include an organizational chart that depicts the CCS program's administrative structure.
See attachments
- Lead Agency; Will one agency serve as the lead agency for the regional program? If yes, identify this agency.
No one agency will serve as the lead agency
- CCS Coordinating Committee; Does the CCS Coordinating Committee currently exist? What is the current and/or proposed membership? How is the Committee used in governance functions? How does the Committee represent or involve all the regional partners?
The CCS Coordinating Committee will be maintained in each county. The three Coordinating Committees will meet at least annually to review and determine policy for the region. At the annual meeting, the Coordinating Committees will also review consumer satisfaction results and be asked for input, as well as sharing their vision for access and service delivery.

2. CCS Access Plan:

- CCS Access for the Lifespan; Will all populations (children, adults, elders) have access to CCS at the onset of the program? If not, what is the expansion schedule?

All counties will serve citizens across the lifespan.

- CCS Access in the Region (for current and proposed CCS programs); how is CCS made available across the region (throughout multiple counties/tribes)? Are there any components of CCS programming restricted to one area, the lead agency, or select counties/tribes?

Consumers, both children and adults, will enroll in the county of residence CCS. All three counties will share CCS information on their websites, in their lobbys, with schools, Senior Center, ADRC's, and law enforcement. All three counties will provide CCS to all citizens and to follow Coordinating Committee's suggestions in how to do so. We do not have programming restrictions by area or by age.

- CCS Access to Mental Health and Substance Abuse Programming; CCS offers both mental health and substance abuse treatment. Describe specifically how mental health and substance abuse services are available in CCS. Are there any geographic limitations to the provision of mental health and/or substance abuse services in the region? There are no geographic limitations. Jefferson County has mental health and substance abuse services available by county and contracted staff; with 6 county staff dually certified. Walworth County has both mental health and substance abuse services available by county staff. Rock County also has mental health and substance abuse services available provided by either County or contracted staff. Rock County has also been focusing on treating co-occurring disorders. As a result, certain staff are dually certified in Mental Health and AODA treatment.

3. CCS Shared Services Regional Models:

DHS has identified the following examples of CCS components that can be shared among regional partners, please check which services will be shared among regional partners:

- ☐ Program Administration
- ☒ Staff or Providers
- ☐ Clinical Supervision
- ☒ Training
- ☐ Electronic Health Records or Program
- ☐ Documentation
- ☐ Billing / Claims
- ☒ Quality Improvement Plan
- ☐ Facilities
- ☐ Other (please describe) Enter Description

Describe how the indicated services/functions of CCS will be shared among regional partners.

Each County will maintain their own CCS certification. The three counties will share providers, training for providers and staff, service array, and quality improvement plans. We will also assure immediate access to other county programs and to each CCS program when a consumer moves. The CCS Service Directors will meet monthly to establish work plans, identify training needs, necessary providers, and quality improvement needs. CCS Service Directors will share all plans with the CCS Coordinating Committees.

Describe efficiencies and/or estimate savings anticipated through the shared services model

We believe efficiencies will be found by sharing all the components identified above. Savings will come from having more people served in community programs with local providers and supports; hence avoiding hospitalizations and residential placements. We believe consolidating training and recruitment of providers will reduce indirect costs as well as increase the availability of providers. Lastly, we think sharing quality improvement, data, and consultation will lead to more timely innovations and cost savings. We believe this could reduce the need for .5 FTE per county.

DHS-DMHSAS has defined the following performance requirements for providers of CCS:

- CCS will be provided to eligible consumers including children, adults, and elders with diagnoses of mental health and/or substance abuse disorders.
- CCS programs will complete initial and annual functional screens on all enrolled participants.
- CCS programs will engage consumers in surveys to assess perceptions of quality. DHS will identify the survey instrument and frequency of administration.

- CCS programs will report outcome data through the functional screen reviews and submitting service information at designated intervals via the Program Participation System (PPS). CCS providers agree to cooperate with DHS in developing performance measures to assess CCS outcomes.
- CCS programs will notify DHS of any significant change in the design of the Regional Service Model, including changes in counties/tribes participating in the program.

Submitting this Request for Approval of the CCS Regional Service Model declares the affiliated providers agree to comply with these performance requirements.

Please provide contact information for questions about the proposed Regional Service Model outlined in this document:

County/Tribe Name	Contact Name	Title
JRW Tri County Regional CCS	Kathi Cauley	Jefferson County Human Services Director
Contact Phone Number	Email Address	
920-674-8111	Kathic@jeffersoncountywi.gov	

Submit Form To:

Email: Kenya.Bright@wisconsin.gov

Fax #: 608-267-4865, ATTN: Kenya Bright

Mailing Address: Department of Health Services
Division of Mental Health and Substance Abuse
Services ATTN: Kenya Bright, Room 951
P.O. Box 7851
Madison, WI 53707

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**JRW TRI COUNTY SHARED REGIONAL COMPREHENSIVE
COMMUNITY SERVICES INTERGOVERNMENTAL
AGREEMENT**

This intergovernmental agreement is entered into pursuant to the authority granted by Wis. Stat. § 66.0301, *et seq.*, by and among, Jefferson, Rock, and Walworth (collectively "Counties"), all of whom are counties and political subdivisions of the State of Wisconsin organized and existing pursuant to the Wisconsin Constitution and Wis. Stat. Chap. 59 for purposes of forming a region that shall be known as the JRW Tri County Shared Region related to the delivery of Comprehensive Community Services ("CCS").

RECITALS

WHEREAS, 2013 Wisconsin Act 20, the Biennial Budget Bill, modifies current law relating to the authorization for DHS to pay the nonfederal share of Medicaid for CCS with the formation of county-based regional services and further authorizes the counties to enter into a contract with DHS related to the provision of the services; and

WHEREAS, Wis. Stat. § 66.0301(2) authorizes municipalities to contract with other municipalities for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS, the Counties have all determined that it would be in their respective best interests to enter into this agreement pursuant to Wis. Stat. § 66.0301, thus forming a region pursuant to the authority established in Act 20 as described herein; and

It is the intent of this agreement to establish, among other things, the formation of a region by and among the Counties to deliver Comprehensive Community Services and to: share providers, provider and staff training, service array, and quality improvement. This is intended to be the master agreement between the Counties related to the provision of Comprehensive Community Services.

I. CONTRACT PERIOD AND ADMINISTRATORS

A. TERM

This Contract shall be effective for the period from July 1, 2014, through December 31, 2014, and shall automatically renew for additional one-year terms provided the Contract is not terminated earlier as provided in Section VII.

B. ADMINISTRATORS

The following individuals are hereby designated as the official administrator for the party identified. These individuals shall be authorized to make decisions binding each party hereto and, as well, accept service of any official notice required under this Contract or any amendment, addendum or exhibit thereto.

Jefferson County – Kathi Cauley
Rock County – Charmian Klyve
Walworth County-Liz Aldred

Any party hereto may replace a contract administrator upon written notice to all other parties to this agreement.

B. DUTIES OF ALL COUNTIES IN REGION

The Counties understand and agree that the rights, duties and obligations set forth in this agreement and any addendum are intended to be binding and enforceable by, between and among the Counties. In addition to any duties and responsibilities set forth in this agreement, each County shall be responsible for the following:

1. Maintain Wisconsin State certification of their Comprehensive Community Services program.
2. Each County shall comply with the performance standards set forth by DHS and shall pay for any sanction/penalty assessed by the State/Federal government should they fail to perform up to the DHS standard. The sanction/penalty shall be borne by the County responsible for the error.

III. REGIONAL ADVISORY COMMITTEE

There is hereby created a Regional Advisory Committee made up of the Director from each Member County. The Regional Advisory Committee shall meet on an as needed basis to discuss this Contract, each County's responsibilities under this Contract, and any other matters or issues related to this Contract or DHS requirements.

The Regional Advisory Committee shall make recommendations, but shall have no power to modify the terms and conditions of this Contract, or any addendum, nor shall the Regional Advisory Committee have any authority to bind any County to any decision or recommendation.

IV. INDEMNITY AND INSURANCE

A. Each County shall indemnify the other Counties, their officers, employees, agents, and volunteers against any and all loss, damages, and costs or expenses, including attorney fees, which a County, its officers, employees, agents, and volunteers may sustain, incur, or be required to pay by reason of the provision of the indemnifying County's services under this Contract, including any Addendum, or a breach of the indemnifying County's obligations under this Contract, including any Addendum. Without limiting the foregoing grant of broad indemnity, the obligation to indemnify shall include instances where the region is assessed penalties, liquidated damages, a decrease or elimination in funding or otherwise suffers financial harm under the DHS Contract as a result of the action or inaction of said County.

\$ 500,000 Professional Liability
\$ 500,000 General Liability

\$1,000,000 Umbrella Policy

\$ 250,000 per person/\$500,000 per accident Bodily Injury

\$ 50,000 Accident/Property Damage

\$ 500,000 Combined Single Limits

B. Each County shall be responsible for any State or Federal tort liability or civil rights violation based upon any acts or omissions by their respective County employees.

V. CIVIL RIGHTS COMPLIANCE/ASSURANCES

The Counties shall comply with all state and federal requirements related to civil rights compliance. Each County shall bear any and all penalties for failure to comply or violation of any civil rights requirement.

VI. DISPUTE RESOLUTION

In the event that any party or parties claims that another party has not performed its obligations under the agreement, including any Addendum, the party or parties claiming nonperformance shall deliver written notice of the nonperformance, which shall include a description of the basis for nonperformance, to the other party. The party receiving the notice shall have a period of fifteen (15) days in which to correct any deficiency in performance, unless the counties agree, in writing, to an extension of time.

If the party receiving the notice does not correct any such deficiency within the time provided, the dispute shall be submitted to the Regional Advisory Committee, which shall attempt to resolve the dispute. If the dispute is not resolved by the Regional Advisory Committee, the parties may pursue any and all legal or equitable remedies provided by law.

In the event that any party or parties to this agreement claims that another party has not performed its obligations under the agreement, including any Addendum, the party or parties claiming nonperformance shall deliver written notice of the nonperformance, which shall include a description of the basis for nonperformance, to the other party. The party receiving the notice shall have a period of fifteen (15) days in which to correct any deficiency in performance, or longer if agreed to between the parties. If the party receiving the notice does not correct any such deficiency within the time provided, the dispute shall be submitted to a mediator who shall attempt to reach agreement between the parties. If such mediation is unsuccessful then the parties may initiate legal action to enforce any right or obligation under this contract.

VII. CONTRACT REVISIONS AND/OR TERMINATIONS

A. This agreement and any addendum shall be construed consistent with the laws of the State of Wisconsin without regard to the law of conflicts of law.

B. This agreement and its provisions cannot be amended, modified, supplemented or waived in any way except in writing signed by all Counties. Any addendum may be amended as specifically provided in the addendum.

C. In the event of a conflict between the terms set forth in this agreement and the terms of an addendum, the terms of this agreement shall prevail. In all other instances, this agreement shall be construed consistent with the terms set forth by DHS Contract.

D. Any County may terminate its participation in the region and terminate its obligations under a renewed term of this agreement and any addendum by providing the Counties with written notice of its desire to terminate on or before June 1 of the year in which the County desires to terminate. Any termination shall be effective December 31 of the year in which the notice of termination is provided as set forth herein and any and all duties and obligations of County giving notice remain in full force and effect until December 31, including all fiscal and programmatic obligations set forth in this agreement, addendum, and in the DHS contract. A County's termination shall not affect the fiscal and programmatic duties and obligations of the other Counties that do not terminate their participation in the region. Provisions of this agreement intended as continuing obligations and shall survive One County's notice of termination or actual termination.

F. A County may be removed from the region in the following circumstances:

The Regional Advisory Committee may vote for removal upon 2/3 vote following a written request for removal from any County. The County sought to be removed shall be provided with 10 days advance notice of the Regional Advisory Committee meeting at which removal will be discussed. If removal is ordered, the Regional Advisory Committee shall set an effective date for the removal; or

A County's removal shall not affect the County's financial obligations under this Contract, including any addendum, nor shall the removal affect the duties and obligations, financial or otherwise, of the Counties that are not removed. The provisions of this agreement, including any addendum, intended as continuing obligations under this agreement, and any addendum, shall survive notice of removal and removal.

F. DISSOLUTION

On or before August 15 of the year in which dissolution is considered, any County may send written notice to the County Agencies requesting dissolution of the region. . If 2/3 of the Counties approve of dissolution, the dissolution will be effective as of December 31 of that year. All of the Counties shall be bound by the terms and conditions of this MOU until such time as the region's affairs are wound up. Each County will assist the other Counties with information to "wind up the affairs."

VIII. RECORDS

The Counties shall maintain such records and financial statements as required by state and federal laws, rules, and regulations. No County agency bears any legal or fiscal responsibility for the records or financial statements of any other county.

IX. ADDITIONAL RESPONSIBILITIES

All Counties agree to meet state and federal service and performance standards set forth in the DHS contract and applicable state licensure and certification requirements as expressed by state and federal rules and regulations applicable to the services covered by this Contract and any addendum. In addition, the Counties shall:

- A. Cooperate with the each other in establishing reasonable procedures for the administration of this Contract.
- B. Develop and monitor quality assurance measures related to customer satisfaction.
- C. Ensure that the DHS guidelines are being met, including all DHS performance standards for each County and the region as a whole.

X. DEBARMENT AND SUSPENSION

Each County certifies through signing this contract that neither the County nor any of its principals are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in federal assistance programs by any federal department or agency. In addition, the County shall notify the other Counties within five business days in writing if the County or its principals receive a designation from the federal government that they are debarred, suspended, proposed for debarment, or declared ineligible by a federal agency.

XI. CONDITIONS OF THE PARTIES OBLIGATIONS

- A. This agreement is contingent upon authorization of Wisconsin and United States laws. Any material amendment or repeal of the same affecting relevant funding or authority of the Department of Health Services in relation to the DHS Contract shall serve to terminate this Agreement, except as further agreed to by the parties hereto.
- B. Nothing contained in this contract shall be construed to supersede the lawful powers or duties of either party.
- C. Except for those matters incorporated herein by reference and any addenda, it is understood and agreed that the entire contract between the parties is contained herein and that this Contract supersedes all oral agreements and negotiations between the parties relating to the subject matter thereof.
- D. Nothing in this Contract shall create a partnership or joint venture between the

Counties. An employee of a County shall not be considered an employee, agent or volunteer of any other County.

XV. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA)

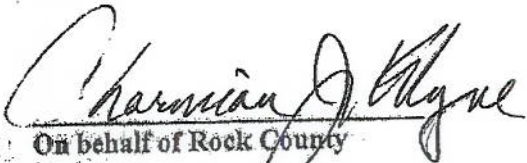
Each County agrees to comply with the federal regulations implementing the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to the extent those regulations apply to the services the County provides or purchases with funds provided under this Contract. No county is legally liable for any breach by any other County for any HIPAA violation and/or other privacy violation by another county. Each County will execute a Business Associates Agreement as needed.

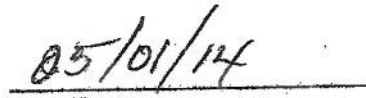
XVI. SIGNATURES

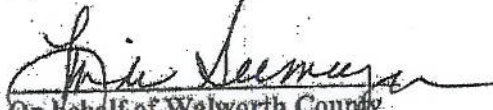
This Contract is agreed upon and approved by the authorized representatives of the Counties as indicated below.


On behalf of Jefferson County


Date


On behalf of Rock County


Date


On behalf of Walworth County


Date